



## THE BEST POLICY JOB IN THE WORLD.

### JOB ANNOUNCEMENT: ALTERNATIVE BUSINESS COORDINATOR

*BCP's mission is making **conservation** of wildlife habitat valuable to **people**.*

BCP is a leading African conservation company which aims to generate sustainable conservation finance through the forest carbon markets. We are working with community and Government partners to help improve the conservation management over 1 million hectares of globally significant wildlife habitats in Zambia, and to benefit 170,000 people. Most of the project areas are located in Game Management Areas bordering strategic National Parks in Eastern and Lusaka Province, governed by management agreements between local communities, the Government of Zambia, and BCP.

BCP seeks a candidate to apply for the role of **Alternative Business Coordinator** to oversee both livelihood operations: Eco-Charcoal and Honey, as well as explore new livelihood opportunities with Non-Timber Forest Products (NTFP) for communities (for example, mushrooms, insects etc.). The role will be responsible for creating new community business opportunities and expanding existing operations. The role will direct and coordinate activities, such as forest management operations, honey production and sales and marketing of the projects. The role will aid the Head of Operations in formulating, administering and implementing organizational policies by performing duties personally or through subordinates. The role will be responsible for growing both operations to ensure that they break even and eventually profit. The role will involve trouble shooting in the form of identifying problem areas and finding solutions. The role will be based in Lusaka but will require regular travel to the different sites that house the livelihood operations.

### PRIORITIES THAT WE'LL TRUST YOU WITH.

- Review analyses of activities, costs, operations and forecasted data to determine progress toward stated goals and objectives with the assistance of the BCP Finance department.
- Ensure effective site management of the forestry site/sites where hives have been erected
- Consults BCP's Head of Operations and other administrative personnel to review achievements and discuss required changes in goals or objectives resulting from current status and conditions under this project.
- Oversee Eco-Charcoal manufacturing and materials departments to review production and operating reports and resolve operational, manufacturing and facility problems to ensure minimum costs and prevent operational delays and to meet future growth.
- Oversees key processes and performance reports, data and analysis.
- Drive sales and assist with the design concepts for new or existing products or improvement to provide cost reduction, safety, customer requirements and market growth.
- Identify and pursue new NTFP opportunities to create community business opportunities
- Liaise with BCP Partners on a regular basis regarding honey production, harvesting and sales
- Review operations and plans to meet requirements for sales planning and to ascertain manufacturing or outsourcing requirements to develop new markets.

- Review preparation of accounting analysis for budgetary planning and implementation, production efficiency, financial reporting, budgetary planning and submittal for capital expenditures. This will require assistance from BCP Finance department.
- Assist with problem solving/trouble shooting regarding all matters relating to Eco-Charcoal/Honey production and harvesting
- Grow both businesses to ensure that they break-even and eventually profit
- Honey: Increase the number of hives, kg's, and kwacha revenue
- Eco-Charcoal: Increase the number of hectares of forest area, tons of charcoal and kwacha revenue
- Data collection and Consolidation: Report quarterly on all statistics relating to Eco-Charcoal and Honey including statistics on households benefitting
- Build capacity amongst both teams and manage teams

### ALLIANCE BUILDERS WANTED.

- Relevant University degree or equivalent required
- 3 years' relevant work experience required
- Experience with MS Office, including Word and Excel.
- Advanced partnership development skills.
- Business Acumen.
- Communication Proficiency. Both written and verbal
- Problem Solving/Analysis
- Project Management skills
- Strategic Thinking
- Knowledge of community mobilization and capacity building amongst community institutions.
- Exceptional team building and management skills

### WHAT YOU'LL TELL YOUR CONTACTS.

BCP is one of the leading REDD+ project development social enterprises in Africa. BCP's mission is making conservation of wildlife habitat valuable to people. BCP runs two REDD+ projects in Zambia: The Lower Zambezi REDD+ Project and the Luangwa Community Forests Project. The Luangwa project is Africa's largest REDD+ project by hectareage. The Lower Zambezi REDD+ Project is the world's only 6 times VCS-verified and triple gold CCB verified REDD+ project. As the 5<sup>th</sup> highest scoring B Corp in the world, BCP benefits 173,000 people across 13 Chiefdoms through a community impact model developed over 8 years. Our vision is community partnerships conserving Africa's last strongholds starting with over 1 million hectares of globally important wildlife habitats in Zambia's Lower Zambezi and Luangwa ecosystems.

### WE EVEN DO BENEFITS DIFFERENTLY.

A competitive salary will be offered, plus great holiday benefits, plus the potential for performance bonuses, plus travel opportunities for work, plus health benefits, plus a great work culture, plus career growth, plus working with a diverse and committed team.

Candidates interested in joining an innovative and high-performance team, and working towards doing amazing things in project management and supporting livelihoods programs, please send a CV, a cover letter, and anything else that makes your application stand out by email to [jobs@biocarbonpartners.com](mailto:jobs@biocarbonpartners.com) with **Alternative Business Coordinator** in the subject line. Please ensure your cover email stands out. Please also send 5 reference contacts.

**Applications accepted from 14 February 2020 until the position is filled.**