



## THE BEST COMMUNITY CONSERVATION JOB IN THE WORLD.

### JOB ANNOUNCEMENT: PROGRAM MANAGER - LUSAKA

*BCP's mission is making **conservation** of wildlife habitat valuable to **people**.*

BCP is a leading African conservation company which aims to generate sustainable conservation finance through the forest carbon markets. We are working with community and Government partners to help improve the conservation management over 1 million hectares of globally significant wildlife habitats in Zambia, and to benefit 170,000 people. Most of the project areas are located in Game Management Areas bordering strategic National Parks in Eastern and Lusaka Province, governed by management agreements between local communities, the Government of Zambia, and BCP.

BCP seeks a potential candidate to apply for the role of **Program Manager**. The role will report directly to the Head of Operations and will lead the management of all funding opportunities in the form of grants and donations from external BCP partners. The role will also be responsible for fundraising and forming coalitions for new opportunities (For example, subcontracts with BCP Partners). The role will also oversee the Policy Engagement Coordinator and The Agricultural Development Coordinator and their operations. This role will be responsible for delivering the project objectives against the budgeted line items and ensure that all funding resources are expended within the allocated time lines according to the project budgets. The role will lead and manage all policy engagements and will require regular reporting. Data collection and consolidation will be critical to ensure reports are finalized by allocated deadlines.

### PRIORITIES THAT WE'LL TRUST YOU WITH.

- Lead the control and management of all funding opportunities to BCP
- Fundraise and build coalitions for new opportunities (For example opportunities for subcontracts with BCP Partners)
- Design a budget tracker and ensure that all financial resources for the projects are being expended within the allocated time frames
- Ensure the effective and timeous management and distribution of financial resources in line with funding policies
- Liaise with procurement officers to ensure that items are being procured in line with project directives
- Liaise with BCP's finance division to ensure that project authorized costs are being allocated to the correct project cost codes for accurate reporting
- Build and sustain effective chains of communication with other internal roles involved in the project as well as with possible external co-funding recipients
- Ensure that the correct partnership documentation is in place and valid from a legal perspective with possible co-funding recipients (for example Memorandums of Understanding)
- Collect, consolidate and analyze data effectively for purposes of compiling a report
- Understand and take note of all project report deadlines and ensure that all documentation is received by funding partners in line with these deadlines
- Should co-funding recipients be involved, ensure that their reporting documentation is received 2 weeks prior to the project report delivery dates
- Improve nutrition security and household incomes for 15,000 households

- Design and exhibit innovative Climate Smart methods of farming to eliminate the need for communities to make use of fertilizers or tractors
  - Introduce a diversification of drought and flood resistant crops (e.g. Millet)
  - Create market access for communities to sell excess crop to increase household incomes
  - Identify and initiate new forms of partnerships with Government to collaborate on opportunities, develop joint strategies for advocacy, enable policy dialogue and overall strengthen the community and environmental impacts of existing policies.
  - Maintain a strong understanding of local community needs and of the services provided locally by government, non-government organisations and other investments.
  - Identify and manage risk and be able to manage and escalate issues.
- Lead on analysis of political, social and economic trends in the country, as well as the effectiveness of the particular policy in question and its implementation, in order to identify key focus areas for intervention.

### **ALLIANCE BUILDERS WANTED.**

- Advanced graduate degree required
- Minimum 3 years' relevant work experience required
- Computer skills and full command of Microsoft applications required
- Strong organizational skills required
- Strong data analysing, collection and consolidation skills required
- Strong reporting and written communication skills required
- Relationship builders with good interpersonal skills required
- Ability to work as a team player
- Strong commitment to achieve project deadlines and expend resources within due dates
- Establish strong leadership skills in the form of resourcefulness, initiative and maturity of judgement.
- Ability to work and cope in a stressful environment with tight deadlines
- Candidate must be innovative and develop techniques for conservation farming
- Strong engagement and communication skills. Written communication skills and a proactive communication style

### **WHAT YOU'LL TELL YOUR CONTACTS.**

BCP is one of the leading REDD+ project development social enterprises in Africa. BCP's mission is making conservation of wildlife habitat valuable to people. BCP runs two REDD+ projects in Zambia: The Lower Zambezi REDD+ Project and the Luangwa Community Forests Project. The Luangwa project is Africa's largest REDD+ project by hectareage. The Lower Zambezi REDD+ Project is the world's only 6 times VCS-verified and triple gold CCB verified REDD+ project. As the 5<sup>th</sup> highest scoring B Corp in the world, BCP benefits 173,000 people across 13 Chiefdoms through a community impact model developed over 8 years. Our vision is community partnerships conserving Africa's last strongholds starting with over 1 million hectares of globally important wildlife habitats in Zambia's Lower Zambezi and Luangwa ecosystems.

### **WE EVEN DO BENEFITS DIFFERENTLY.**

A competitive salary will be offered, plus great holiday benefits, plus the potential for performance bonuses, plus travel opportunities for work, plus health benefits, plus a great work culture, plus career growth, plus working with a diverse and committed team.

Candidates interested in joining an innovative and high-performance team, and working towards doing amazing things in aviation management and supporting livelihoods programs, please send a CV, a cover letter, and anything else that makes your application stand out by email to [jobs@biocarbonpartners.com](mailto:jobs@biocarbonpartners.com) with **Program Manager** in the subject line. Please ensure your cover email stands out. Please also send 5 reference contacts.

**Applications accepted from 1<sup>st</sup> February 2020 until the position is filled.**